**POSITION DESCRIPTION**

**POSITION TITLE:** Tēnei Au, Programme Facilitator

**LOCATION:** Hawke’s Bay Regional Prison

**REPORTS TO**: Tēnei Au Manager

 Ki te Wheiao Directors

**KEY RELATIONSHIPS:** Department of Corrections Custodial Staff

 Te Whare Tirohanga Māori

 Te Whare Oranga Ake

 Pou Tikanga

 Case Managers

 Psychologists

 Interventions Co-ordinator

**ROLE PURPOSE:**

Ki te Wheiao kaimahi will facilitate the Tēnei Au Programme that will support Tāne in achieving their goals and aspirations of oranga.

Tēnei Au is a group-based wānanga that utilises Tikanga Māori principles, values and illustrations, delivered by Māori service providers. Although the programme uses Tikanga Māori principles it is open to suitable non-Māori Tāne.

The objective of this programme is to support Tāne to further develop their connectivity to themselves, to whānau, whakapapa, hapū and iwi.

**CAPABILITY/SKILLS REQUIRED FOR PROGRAMME FACILITATORS**

* Good understanding of the psychological theories underpinning the programme. These include Cognitive Behavioural Therapy, some aspects of Dialectical Behaviour Therapy and Relapse Prevention Model.
* Deliver the programme in a Tikanga Māori context.
* Good knowledge of Māori principles and concepts. They include (but are not limited to) Te Whare Tapa Whā, Pā Tūwatawata Model, Tika, Pono and Aroha, Te Wheke, Mana Wāhine and Mana Tane.
* Ability to conduct a thorough pre-programme assessment of Tāne suitability and track progress throughout the programme.
* Ability to use Socratic Enquiry, Manaaki Kōrero and group process skills to guide wellness.
* Ability to co-facilitate programmes.
* Kaimahi will adhere to the Organisations Policies and Procedures.

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| **KEY RESPONSIBILITIES** | **DELIVERABLES/OUTCOMES** |
| Kaupapa Māori | * Works within a Kaupapa Māori Framework.
* Demonstrates application of tikanga to practice.
* Knows their pepeha and short mihi.
* Adheres to Te Tirohanga Kaupapa.
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| Administration | * Pre-programme assessments to be completed.
* Consent to attend Program.
* Attendance records are kept accurately.
* Casenotes of each participant recorded accurately.
* Exit and Final reports at completion of programme.
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| Delivery of the Programme | * Familiar with the Tēnei Au Programme.
* Understand the cycle of addiction.
* Gain understanding of basic clinical practice.
* Understands the psychology of offending.
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| Working with Whanau | * Understands the concepts of Whānau ora.
* Gains understanding of whānau dynamics.
* Understands own whānau dynamics.
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| Self-Awareness | * Gains knowledge of projection and transference.
* Able to take responsibility for own learning .
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| Presentations | * Able to create a PowerPoint presentation.
* Able to deliver a PowerPoint presentation to a small group.
* Confident to speak in public.
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| Networking/Relationship Management | * Gains knowledge of provider networks.
* Becomes familiar with ngā Marae o Ngāti Kahungunu.
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| Service Development | * Actively participates in developing content of resources for service delivery.
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| Workforce Development | * Attends training as required.
* Attend initial Tēnei Au training .
* Attends internal and external workshops.
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| Health and Safety/Quality | * Adheres to Ki te Wheiao & Corrections H & S policies and procedures.
* Attends Bi-annual APPE Renewal process of Corrections’.
* Incident/Event Reports are submitted in a timely manner.
* Agrees to Police Vetting.
* Wears legitimate ID at all times.
* Agrees to and adheres to Specified Visitor Approval process.
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| Service Meetings | * Kaimahi will be required to attend morning briefs and monthly staff meetings.
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**SUPERVISION**

Tēnei Au Facilitators will be responsible to organise their own external supervision to maintain their registration with professional organisations. Non-registered staff members will be assisted with accessing internal and/or external supervision.

**CODE OF CONDUCT**

The Staff Code of Conduct is provided separately.