



Job Description

Taiao Lead (Sustainability Lead)

1. Position Purpose

The Taiao Lead is responsible for strategizing and overseeing the creation of management systems to reduce Piringa Hapū's environmental footprint and enhance the wellbeing of the community.

Their duties encompass numerous aspects of organisational sustainability, including electricity, water usage, waste management, and pollution control stemming from travel. Furthermore, the Taiao lead will play a pivotal role in disseminating these environmental standards to the workforce and fostering their adoption within the organization.

2. Position Responsibilities

Strategy & Planning

- Devise and implement sustainability frameworks, policies, and practices.
- Devise strategies to meet sustainability targets and to encourage best practice.
- Select the best tools and systems to monitor sustainability performance across the Trust.
- Act as a champion for environmental issues within the Trust and on behalf of nga uri.
- Manage audits of sustainability practices and manage sustainability strategy budgets.
- Keep up to date with relevant changes in environmental legislation and initiatives including international legislation.

Compliance & Administration:

- Ensure compliance with environmental legislation and standards.
- Assess, analyze, and collate environmental performance data and report information to internal staff, clients, and regulatory bodies.
- Liaise with regulatory bodies as required.

Training & Development:

- Develop environmental training for staff at all levels.
- Produce educational resources for staff, clients, or the public.

Health, Safety, & Wellbeing:

- Exercise responsibility for the Health, Safety, and Wellbeing of yourself and others at work.
- Promote and participate in Health, Safety, and Wellbeing practices.
- Maintain a safe workplace, ensuring all equipment is always used in a safe/correct way.
- Understand the Health, Safety, and Wellbeing policy and procedures.
- Establish and insist upon safe methods and safe practices.
- Report all hazards, incidents, and injuries (including near miss incidents).
- Refuse to do work if you deem it to be unsafe and notify relevant people accordingly.

3. Position Specifications

Behavioral & Technical Capabilities:

- A commitment to the principles of sustainability and cultural preservation.
- Excellent communication, negotiation, and interpersonal skills.
- Ability to work collaboratively and build relationships with diverse stakeholders.
- Understanding and appreciation of Te Reo Māori me ōna tikanga (preferred).
- Strong project management and leadership skills.
- Proficiency in data analysis and reporting.
- Understanding of environmental issues and relevant legislation.
- Commercial awareness: the ability to work within commercial constraints.

Qualifications & Experience:

- Bachelor's degree with a major in environmental science, natural resource management, conservation biology, marine science, sustainability, or a related field is highly desirable.
- Prior experience working in a sustainability or environmentally focused role.
- Prior experience working effectively with Māori, Hapū, Iwi, local and central government.
- Prior experience balancing the needs of whānau, with the needs of the organisation and external stakeholders.

4. Position Relationships

This position has internal and external relationships with a range of stakeholders, as outlined below.

Reporting To:

- General Manager – Piringa Hapu

Direct Reports:

- TBC

Internal Relationships:

- Team members, Board of Trustees - Hapū Authority, Commercial Asset Development entity, Omahu Marae Trustees, Te Awhina Marae Trustees, Rūnanga Marae Trustees, Ngā Uri o te Piringa Hapu.
- Other iwi stakeholders, including Ngāti Kahungunu Iwi Inc, Heretaunga Tamatea Settlement Trust, Mana Ahuriri, Te Taiwhenua o Heretaunga, Te Taiwhenua o Te Whanganui a Orotu, Te Taiwhenua o Tamatea.



External Relationships:

- Other Māori Authorities and Land Trusts, other community associations, philanthropic partners, industry sector contacts, and other contractors, consultants, and suppliers.
- Central Government Agencies
- Local Authorities, including Hastings District Council, Central Hawke’s Bay District Council, Hawke’s Bay Regional Council.
- Between the Rivers Catchment Group

5. Acknowledgement

Please sign below to acknowledge that you have read and understood this job description.

Full Name	
Date Signed	
Signature	