

Job Description

POSITION DETAILS

Title:	Historian/Senior Historian (Nga Uri o Kamupene 'A' o Rua Tekau Ma Waru – the Descendants of 'A' Company 28 Maori Battalion Fellowship)
Term:	Fixed term for 2 years
Reports to:	Chief Historian
Location:	Wellington
Date:	September 2018

ABOUT THE MINISTRY

The Ministry for Culture and Heritage's purpose is to promote a confident and connected culture. It provides advice to the New Zealand government on cultural matters and assists government in its provision and management of cultural resources for the benefit of all New Zealanders by funding a range of cultural agencies, and through the direct delivery of various cultural and heritage products and services.

ABOUT RESEARCH AND PUBLISHING

The Ministry's Research and Publishing team is a leading provider of New Zealand public history and reference content. It delivers a coordinated programme of publications to provide authoritative, accessible information across a range of digital and print platforms. We do this to support New Zealanders' engagement with their history, heritage and culture and to present New Zealand's stories nationally and internationally. Previous publications of particular relevance to this position include *Nga Tama Toa: The Price of Citizenship* and the www.28MaoriBattalion.org.nz website.

ABOUT THE PROJECT

The Ministry for Culture and Heritage is working in partnership with the Ngarimu VC & 28th Maori Battalion Scholarships Board, the Ministry of Education and Nga Uri o Kamupene 'A' o Rua Tekau Ma Waru – the Descendants of 'A' Company 28 Maori Battalion Trust Board to produce a major print history of 'A' Company of the 28th Māori Battalion in the Second World War. The book is envisaged as a large-format and richly illustrated work of c 80–100,000 words, designed to appeal to a general audience.

This project will build on and benefit from the kaupapa Māori methodology developed for *Ngā Tama Toa*, the history of C Company of the Battalion published in 2008, and the histories of B and D Company that are currently in preparation. It will complement those histories, as well as the Ministry's www.28MaoriBattalion.org.nz website and the planned development of Te Whare Maumahara (Māori Battalion memorial museum) at Waitangi. It is important, however, that this history reflects the unique character and geographical spread of A Company, whose members were drawn from the Bombay Hills of South Auckland to Cape Reinga in the Far North.

ABOUT THE POSITION

The historian's main task will be to research and write a well-illustrated book of c 80–100,000 words that will explore the Second World War experience of the Māori Battalion's A Company in its broadest sense, covering not just the experiences of Māori military personnel but also those who contributed to or were affected by the war effort in the A Company region at home.

The historian would be expected to work closely with Nga Uri o Kamupene 'A' o Rua Tekau Ma Waru Trust Board, the 28 Maori Battalion (A Company) Taitokerau Association, and with other contributors to A Company research, and to collaborate and share information with other historians and institutions working on related projects. The historian would also be able to work with Ministry staff to help develop digital resources for the www.28MaoriBattalion.org.nz website and assist with the development of content for Te Whare Maumahara at Waitangi, as appropriate.

The position is intended to be filled as a fixed-term employee.

He ngākau titikaha, he hononga tangata

Promoting a confident and connected culture

TO TATOU AROTAHI | OUR DIRECTION

Te hono i te iwi nui tonu ki te ahurea o Aotearoa | We will connect more people with New Zealand's culture

TO TATOU KAUPAPA MATUA | WHAT MATTERS TO US

Creating opportunities for New Zealanders to engage with Maori culture - creating an inclusive New Zealand whakapapa

- We are competent and effective at engaging with Iwi/Maori as customers and partners
- We work with our partners to support Iwi/Maori aspirations
- We assist all New Zealanders to appreciate, understand and engage with Maori culture

Valuing Aotearoa's cultural diversity

- We promote the diversity of New Zealand society in the cultural sector, so all New Zealanders can connect to and see themselves in it

Investing in culture for the wellbeing and prosperity of New Zealanders

- We shape government thinking about investing in culture, leveraging impact and encouraging the pursuit of excellence and innovation across the sector

Caring for the nation's taonga and identity

- We connect people with New Zealand's culture and heritage by sharing stories
- We act as a responsible guardian to the tangible and intangible cultural heritage under our care as it continues to evolve

To achieve our strategy Manatū Taonga aims to be a successful:

Treaty Partner, Sector Leader and High Performing public sector agency

OUR VALUES & BEHAVIOURS | Ō TĀTOU WĀRIU ME NGĀ WHANONGA



Act courageously
Manawanui

He toa taumata rau. Bravery has many resting places
We step up and act with integrity. We speak the truth even when it's hard.



See ahead
Matakite

Ko te pae tawhiti whāia kia tata, ko te pae tata, whakamaua kia tina. Seek out distant horizons, and cherish those you attain.
We are deliberate about where we are going and make the hard choices to lead the way. We find out what's going on around us and grab opportunities that will make a difference.



Care together
Mana Tangata

He taonga rongonui te aroha ki te tāngata. Goodwill towards others is a precious treasure.
We respect our individual differences and knowledge. We take care of each other. Together we are stronger.



Think, be curious
Mahara

I orea te tuatara ka puta ki waho. A problem is solved by continuing to find solutions.
We question conventional wisdom and ask 'how could it be better?' We go beyond the familiar to design creative solutions.



Serve with pride
Manaaki

Kia akiaki te mana o te tāngata. To uplift the mana of people.
We take pride in our work and the value culture brings to New Zealanders. We put communities at the heart of what we do.

KEY RESULT AREAS AND ACCOUNTABILITIES

PRINCIPAL RESULT AREA	TASKS
To researching and write a manuscript on A Company of the 28 Māori Battalion	Including: <ul style="list-style-type: none"> • devising a project plan for the work; • researching and writing draft chapters; • responding to comments from specialist readers; and • preparing the final draft of the history, including front and back matter (e.g. references).
To source illustrations and to prepare captions	Including: <ul style="list-style-type: none"> • finding and ordering illustrations; • clearing copyright; and • writing captions.
To prepare the history for print publication	Including: <ul style="list-style-type: none"> • responding to and incorporating editorial queries; • liaising with the publisher over design and other matters; • proof-reading the text as required; and • assisting with the launch and publicity as required.
To assist with other relevant projects	Including: <ul style="list-style-type: none"> • helping develop online resources for the Ministry's www.28MaoriBattalion.org.nz website as agreed; • sharing information with other historians working on Māori Battalion history projects; and • contributing advice and expertise to other relevant projects, including for example Te Whare Maumahara, as agreed.
Contribution to the Research and Publishing Group and the Ministry	Including: <ul style="list-style-type: none"> • a personal work programme is established and committed to for the Ministry's performance management system; • participation in organisational activities and projects is active and constructive; • contributing to the maintenance of harmonious working relationships within the Ministry as a whole; • Maintain knowledge of Health and Safety procedures, and actively support safe work practices; • Report all incidents and help to identify and manage hazards in own work area; • other duties are undertaken as required.

WORKING RELATIONSHIPS

INTERNAL

Senior Māori Historian	Managed by/reports to
Researcher (Māori Content)	Liaison and information sharing
Other Research and Publishing and Delivery Group staff	Liaison and information sharing

EXTERNAL

Nga Uri o Kamupene 'A' o Rua Tekau Ma Waru – the Descendants of 'A' Company 28 Maori Battalion Trust Board	Close working relationship; reports to on progress of project; relies on for support for making contact and sourcing material from A Company whanau
Other Māori Battalion historians, researchers and governance entities	Liaison and information sharing
Libraries, museums, archives, iwi, families and others holding relevant resources	Liaison

STAFF/BUDGET

NIL

PERSON SPECIFICATION

MCH Core Competencies based on the Leadership Success Profile (LSP)

CORE LSP COMPETENCIES	CAPABILITY DESCRIPTION REQUIRED FOR ROLE
Managing work priorities	<p><i>Manages and delivers on work priorities:</i> Uses sound work management systems and practices to manage their range of work priorities, so that they deliver on work commitments</p> <p><i>Purposeful about where they invest their time:</i> Spends time on the activities where they can make the greatest contribution to achieving short and longer-term objectives.</p>
Leading with Influence	<p><i>Persuades others:</i> asks questions to understand others' concerns; and presents a clear and convincing rationale for ideas</p> <p><i>Communicates clearly:</i> tailors messages so that they are clear, succinct, and resonate with different audiences.</p>
Leading strategically	<p><i>Thinks strategically:</i> sees issues through a range of lenses and stakeholder perspectives; and can move between the detail and a bigger-picture perspective</p> <p><i>Progresses current thinking:</i> provides suggestions and alternative perspectives on issues within the area of expertise</p> <p><i>Implements strategy:</i> aligns their work with strategic objectives vision of Manatū Taonga.</p>
Leading at the political interface	<p><i>Navigates political issues:</i> Navigates ambiguous political situations, by taking in to account political sensitivities</p>
Enhancing system performance	<p><i>Builds internal relationships:</i> Contributes to their team [of peers], works collaboratively with others across the organisation, and takes an organisation-wide view.</p> <p><i>Builds external relationships:</i> Interacts effectively with customers and other external stakeholders.</p>
Enhancing organisational performance	<p><i>Supports organisational performance:</i> Suggests and acts on opportunities to do things differently and improves processes to achieve gains in effectiveness and efficiency</p> <p><i>Fosters a continuous improvement culture across the group:</i> So that team members are encouraged and empowered to identify and seize opportunities to enhance business performance.</p>

In addition, for this role, the person will need the following specific skills, knowledge and experience:

1. A post-graduate degree in New Zealand history or a related discipline.
2. Proven ability in researching, writing and preparing New Zealand history material suitable for a general audience.
3. An understanding of and interest in the Second World War, its impact on New Zealand society, and the relationship between the Māori Pioneer Battalion in WWI and the 28 Māori Battalion in WW2.
4. An understanding of and interest in early-mid 20th-century Māori political and social history.
5. The capability to access Māori-language sources and to engage effectively with institutions, iwi and families holding relevant historical resources.

6. A whakapapa connection to the Māori Battalion and to at least one of the iwi from which A Company was drawn would be an advantage.
7. Imagination, enthusiasm and passion for the project and its educational aims.
8. Excellent communication skills and ability to convey historical information to a wide audience.
9. Ability to work to deadlines.
10. Ability to work constructively in a team environment.
11. A demonstrated responsiveness to Māori and to the principles of the Treaty of Waitangi.
12. An understanding of and commitment to the ethical standards of the public service.

Job description finalised and agreed:

Chief Historian: Date:
Neill Atkinson

Job Holder: Date: